



Application to Write Insurance Exams

Study Material

- Life and/or Accident & Sickness – Individuals are required to enroll in an LLQP course of study and become certified by an LLQP course provider prior to writing the provincial licensing exam. The original certificate of completion from your LLQP course provider must be attached to the exam application form.
- Restricted Travel – Individuals enrolling in the CITC Qualifying Course are required to provide confirmation of purchase from CITC in the name of the applicant when scheduling to write the provincial licensing exam.

Study Material – All Classes other than Life

- Fundamentals of Insurance and CAIB – study material and exams are available through the Insurance Brokers' Association of Saskatchewan. Please contact them at 306.525.5900 for direction and assistance.

Registration

- All individuals wishing to write licensing exams in Saskatchewan must register with the Insurance Councils of Saskatchewan in Regina at least forty-eight hours prior to the exam sitting date.
- Registration is based on the availability of space.
- Registrations must be accompanied with payment.
- Acceptable methods of payment include cash, debit, cheque, Visa or MasterCard.

Pass Mark

- The pass mark for LLQP exams is 60%.
- The pass mark for all other exams is 75%.

Exam Attempts

- An individual is entitled to attempt each exam a maximum of three times in any six month period. This includes all exam attempts of the LLQP or Fundamentals of Insurance Exams even if written in other provinces.

Arrival at the Exam Centre

- Individuals are required to arrive at the exam center fifteen minutes prior to commencement of the exam and are required to present valid identification. Photo ID is mandatory.

Cancellation of Exam Sitting

- Twenty-four hours notice is required for postponement of an exam. A \$10 administration fee may be retained for late postponement or cancellation.
- Individuals who do not give notification of postponement or do not show up for an exam forfeit the registration fee and may be required to reapply before writing the exam.

Prohibition of Certain Electronics

- Electronic devices that have storage and/or transmission capabilities are not permitted inside the exam room...i.e. cell phones, pagers, etc.
- Examinees must leave all papers, briefcases or other personal belongings with the proctor before the exam. The only items that examinees may keep with them are pencils, pens and a non-programmable calculator.



Licensing Examination Application Form

Name of applicant _____
LAST NAME FIRST NAME MIDDLE NAME

Preferred Name _____ Birth Date _____

Home Address _____
ADDRESS CITY/TOWN POSTAL CODE

Resident Phone _____ Business Phone _____ Cell _____

Failure to disclose the following information may nullify your exam results:

	Yes	No
1. Have you within the past twelve months attempted any licence exam(s) in another province? An individual is entitled to attempt each exam a maximum of three times in any six month period. This includes all exam attempts of the LLQP or Fundamentals of Insurance Exams even if written in other provinces.	<input type="checkbox"/>	<input type="checkbox"/>
2. Are you currently licensed in another province?	<input type="checkbox"/>	<input type="checkbox"/>

Life including Accident & Sickness

- LLQP Full and Life Insurance Council Bylaw \$100
- LLQP Full \$90
- Life Insurance Council Bylaw \$55

The original LLQP Certificate of Completion from the course provider must be provided with your exam application form.

Accident & Sickness

- LLQP Accident & Sickness and Life Insurance Council Bylaw \$100
- LLQP Accident & Sickness \$90
- Life Insurance Council Bylaw \$55

All Classes other than Life

- General Insurance Council Bylaw \$55

Adjuster Representative (General)

- Adjuster Qualifying and General Insurance Council Bylaw \$75
- Adjuster Qualifying \$55
- General Insurance Council Bylaw \$55

Restricted Travel

- Saskatchewan Travel Insurance Qualifying and General Insurance Council Bylaw \$75
- Saskatchewan Travel Insurance Qualifying \$55
- LLQP Accident & Sickness and General Insurance Council Bylaw \$100
- LLQP Accident & Sickness \$90
- General Insurance Council Bylaw \$55

Individuals enrolling in the CITC Qualifying Course are required to provide confirmation of purchase from CITC in the name of the applicant when scheduling to write the provincial licensing exam.



Time Allotted by Exam Type

Accident & Sickness

LLQP Accident & Sickness <u>and</u> Life Insurance Council Bylaw	4 hours
LLQP Accident & Sickness	3 hours
Life Insurance Council Bylaw	1 hour

Life including Accident & Sickness

LLQP Full <u>and</u> Life Insurance Council Bylaw	4.5 hours
LLQP Full	4 hours
Life Insurance Council Bylaw	1 hour

All Classes other than Life

General Insurance Council Bylaw	1 hour
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Adjuster Representative (General)

Adjuster Qualifying <u>and</u> General Insurance Council Bylaw	2.5 hours
Adjuster Qualifying	1.5 hours
General Insurance Council Bylaw	1 hour

Restricted Travel

Saskatchewan Travel Insurance Qualifying <u>and</u> General Insurance Council Bylaw	2.5 hours
Saskatchewan Travel Insurance Qualifying	1.5 hours
LLQP Accident & Sickness <u>and</u> General Insurance Council Bylaw	3.5 hours
LLQP Accident & Sickness	3 hours
General Insurance Council Bylaw	1 hour

Hail Insurance Agent/Salesperson

Hail Agent/Salesperson Qualification.....	1 hour
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Hail Adjuster/Hail Adjuster Representative

Hail Adjuster	1.5 hours
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CREDIT CARD INFORMATION

Name on Card

MasterCard or Visa
Card Number

Expiration Date

Signature

Date