



Hail Insurance Council of Saskatchewan

Hail Adjuster Application

If you have any questions about this application contact the Hail Insurance Council of Saskatchewan or visit our web site.

Council's regular business hours are Monday to Friday, 8:00 a.m. to 4:30 p.m.

Please note:

This application applies to you if you are applying for an Adjuster's Licence.

This licence will entitle the Adjuster to adjust for any company but restricts the Adjuster from representing a licensed Adjusting Firm.

Incomplete Applications – any missed items as listed below will be returned without processing.

- Responses to any required information or question.
- Relevant attachments or supporting documents.
- Required signatures.
- Required fees.

Application Fees

The application fee for obtaining a licence is \$70 (please note the licensing fee is subject to change).

Please refer to the last page of this application form to obtain the payment options available.

If you are using a corporation, partnership, or name other than your personal name, (on business cards, letterhead or any advertising) that corporation, partnership or business name must also be licensed with the Hail Insurance Council of Saskatchewan.

Submitting Applications

All licence applications must be submitted to Council for consideration at:

Licensing Department
Insurance Councils of Saskatchewan
310 – 2631 – 28th Avenue
Regina SK S4S 6X3

Tel: 306.347.0862
Fax: 306.347.0525

www.skCouncil.sk.ca

Security Clearance

Instructions

Criminal record checks must accompany all initial Saskatchewan applications for licensing. This applies to first time applicants, individuals who have not held a licence for more than one year or individuals who have to re-qualify for licensing.

- Have the local police or RCMP detachment conduct a criminal record check based on a name search. You must apply to the police service that serves the area in which you reside.
- If a possible record is indicated, you will be required to have this verified by a fingerprint check.
- The completed original Security Clearance Report must be attached to the application form. The report may not be dated in excess of six months.
- Any costs associated with the record check are the responsibility of the applicant.

Reason for request	Licence issuer
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Adjuster Licence	Hail Insurance Council of Saskatchewan 310 – 2631 – 28 th Avenue Regina SK S4S 6X3
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December 11, 2006

Insurance Councils of Saskatchewan

Hail Adjuster Application, \$70

For ICS use only	Received Date
Receipt No.	
Licence No.	
Date Issued	

Part A: Identification Information			<input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Miss <input type="checkbox"/> Ms	
Legal Last Name		Legal First Name (in full)		
Legal Middle Name(s) (in full)		Preferred first name		
Maiden name	Previous surname(s)	Birth Date	Sex	
		M M D D Y Y Y Y	<input type="checkbox"/> M <input type="checkbox"/> F	
RESIDENCY: Are you a permanent resident or citizen of Canada? ___No ___Yes If No, provide an explanation on a separate sheet of paper and attach it to this application form.				
Place of residence			Personal telephone	
Number and Street, Apt., etc.			()	
			Personal fax	
			()	
City/Town	Province/ State	Postal Code/ Zip Code	Personal e-mail	
Address mail will be sent to (complete only if different than place of residence) Business name (if applicable)			Business telephone and extension	
			()	
			Cell Phone	
			()	
Number and Street, Suite, etc.			Business Fax	
			()	
City/Town	Province/ State	Postal Code/ Zip Code	Business e-mail	

Part B: Hail Adjuster Examination Information

An application for licence will not be accepted unless the applicant has passed the qualifying examination or provided documentation to support examination equivalency.

Applicant

I have satisfied one of the following requirements: (Please place a check mark in the box which applies to your application)

- I have successfully completed the Hail Adjuster Qualifying Examination. Individuals must apply for a licence within one year from the date of successful completion of the examination.

Part C: Background

The following are questions relevant to The Saskatchewan Insurance Act regarding trustworthiness and suitability to be licensed.

For any questions where you answered yes, or where disclosure is called for, please provide complete details on a separate sheet of paper and attach to the application form.

- | | |
|--|--|
| <p>1. Have you ever held an adjusters licence anywhere in Canada or in another country? ___No ___Yes
<i>If yes, please provide information about licence year, licence class and jurisdiction.</i></p> <p>2. Has any adjusters licence held by you, or other licence or registration for selling financial products, ever been suspended or revoked anywhere in Canada or in another country? ___No ___Yes</p> <p>3. Have you ever been refused an adjusters licence or other licence or registration for selling financial products anywhere in Canada or in another country? ___No ___Yes</p> <p>4. Are you currently or do you plan to engage in any business or occupation other than the adjusting business? ___No ___Yes</p> | <p>5. Have you ever been the subject of any steps in bankruptcy or receivership? ___No ___Yes
<i>Note: A Consumer Proposal is a legal process of bankruptcy.</i></p> <p>This question applies to you personally AND also in your capacity as a principal shareholder, officer or director of a company.</p> <p><i>If yes, please provide a copy of the documents involved. If a discharge from bankruptcy or other settlement was obtained, please provide a copy.</i></p> <p>6. Please disclose any complaint, investigation or charges against you, past or still pending, for any criminal, quasi-criminal, regulatory or disciplinary offence anywhere in Canada or in another country? <i>(it is not necessary to report offences dealt with by simply paying a ticket)</i>
___Nothing to disclose ___Disclosure attached</p> <p>7. Please disclose any other type of legal action against you, past or still pending, for acts such as mishandling of funds, misrepresentation, fraud, conversion, undue influence or breach of trust?
___Nothing to disclose ___Disclosure attached</p> |
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Part D: Other requirements for maintaining a licence

Continuing education requirements

The Hail Adjuster Bylaw requires all licensees to attain a minimum of six credit hours of continuing education every two years. Continuing education must be directly related to knowledge relevant to adjusting hail insurance or other crop hazards.

Non-resident licensees are required to comply with this requirement. This can be accomplished by one of the following options:

1. If you have continuing education requirements in your resident province, you will be required to verify that you have successfully complied with this requirement. This may be accomplished by providing a Certificate of Authority/Non-resident Endorsement issued by your resident licensing body.
 2. If you do not have a continuing education requirement in your resident province, you will be required to comply with Saskatchewan's continuing education requirements as identified in the bylaws.
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Part E: Non-resident Applicants

To be completed by Non-resident Applicants

1. Saskatchewan Address for Service (As required by Section 421 of The Saskatchewan Insurance Act)

Street Address (Box #'s not accepted)

city/town

province

postal code

Part F: Consent to the Collection, Use and Disclosure of Information

By applying for an adjusting licence or the continuation of my adjusting licence, I understand personal information will need to be collected from me and from other sources such as the financial service regulators, law enforcement agencies, credit bureaus, insurance companies, previous employers or other organizations in the financial services sector. I, therefore, consent to the collection and use of this personal information for the purpose of determining my suitability for licensing or the continuation of my licence.

I further understand and consent to disclosing personal information to the financial service regulators, law enforcement agencies, credit bureaus, insurance companies or other organizations in the financial services sector, in order to determine my suitability for licensing or the continuance of my licence.

x

Signature of applicant

Part G: Declaration

The making of a false statement on this application constitutes a material mis-statement and may result in the refusal of this application and the subsequent suspension or cancellation of any licence issued. This application is required to be personally signed by the applicant named herein.

I, _____, solemnly declare that all statements and answers in the foregoing application including attachments are true and correct, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath.

x

Signature of Applicant

x

Date signed

THE ABOVE APPLICANT WILL NOT ACT AS AN ADJUSTER UNTIL THE LICENCE IS ISSUED



Documents to be attached to this application form

- Details if you have answered yes to Part C
- The original Security Clearance Form
- Payment of licence fee

Payment information (Please choose a payment option below)

<input type="checkbox"/> Cheque or money order enclosed for full amount	Make cheque or money order payable to the Insurance Councils of Saskatchewan .
or	A NSF charge of \$25 will apply for returned cheques.
<input type="checkbox"/> Charge my credit card for the full amount	_____ - _____ - _____
<input type="checkbox"/> VISA <input type="checkbox"/> MasterCard	Card Number
	_____ - _____
	Expiry Date
	Signature _____
	Print name of applicant _____

January 27, 2015

Licensing Department
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