



Request for Course Accreditation Course Evaluation - \$40

Seeking credit hours for the following classes of insurance:

- Life and/or Accident & Sickness All Classes other than Life/General
 Travel Hail Adjusters P & C Adjuster

Name of course/seminar _____

Name of instructor _____

Name of course provider _____
(company/college)

Date(s) course offered _____ Number of days in course _____

Location of course _____ Number of hours requested _____

Course times: Start _____ End _____

Duration of lunch _____ Number of breaks _____ Duration of breaks _____

Method of course delivery - Distance Education Classroom Web Delivered
 Other _____

Attachments required

1. A detailed syllabus/course outline
2. Industry background and experience of course instructor

Name of person applying for course credit _____

Address _____ City/Town _____

Postal Code _____ Phone _____ Fax _____

Email address _____

Date

Signature of person applying for course credit



Classification of Credit Hours

All Classes Licensees

- (1) Continuing education for a Restricted Auto licensee must be directly related to automobile insurance products.
- (2) Continuing education for an All Classes licensee must be directly related to general insurance products or services, or the management of a general insurance agency.
- (3) Courses, programs or meetings related to sales production, promotion or motivation do not qualify for credit hours.
- (4) Courses related to computer training do not qualify for credit hours, except that a course related to a brokerage/client management system may qualify for a maximum of 25% of the licensee's annual educational requirement where:
 - (a) the brokerage/client management system is being used by the licensee's Agency; and
 - (b) the licensee is learning a new brokerage/client management system, or one that has significantly changed since the licensee originally learned the system.

Hail Adjusters

- (1) Continuing education for a Hail Adjuster licensee must be directly related to adjusting crop hail insurance or other crop hazards.
- (2) Courses, programs or meetings related to sales production, promotion, motivation or computer training do not qualify for credit hours.

Life and/or A & S

- (1) Only courses that provide technical education are considered to qualify as continuing education including courses that directly relate to:
 - (a) Life or accident and sickness insurance products;
 - (b) Financial planning provided that:
 - (i) a minimum of ten of the fifteen hours required per year is related to life or accident and sickness insurance; and
 - (ii) a maximum of five of the fifteen hours required per year is related to non-insurance sectors such as securities and mutual funds;
 - (c) Compliance with insurance legislation and requirements such as Council's Code of Conduct, Act and bylaws made pursuant to that Act, privacy legislation and anti-money laundering and anti-terrorist financing legislation;



- (d) Ethics;
- (e) Errors and Omissions Insurance; and
- (f) Courses leading to an approved designation such as Chartered Life Underwriter (CLU), Certified Financial Planner (CFP), Registered Financial Planner (RFP), Certified Health Insurance Specialist (CHS), Certified Employee Benefit Specialist (CEBS), Personal Financial Planner (PFP), Certified International Wealth Manager (CIWM), Elder Planning Counselor (EPC) and such other designations as are approved by Council. (REV. 12/15)

(2) To receive credit for the purposes of continuing education, the licensee must successfully complete the course.

(3) Courses, programs or meetings related to sales promotion, promotion, motivation or computer training do not qualify for credit hours. (REV. 1/15)

Travel

(1) Continuing education for a Travel licensee must be directly related to travel insurance products or services, or the management of a travel insurance agency.

(2) Courses, programs or meetings related to sales production, promotion, motivation or computer training do not qualify for credit hours.

P & C Adjuster

(1) Continuing education for an adjuster licensee must be directly related to claims handling, general insurance products or services, or the management of an adjusting firm.

(2) Courses, programs or meetings related to sales production, promotion, motivation or computer training do not qualify for credit hours.



Payment information (Please choose a payment option below)

Make cheque or money order payable to the **Insurance Councils of Saskatchewan**. A NSF charge of \$25 will apply for returned cheques.

or

Charge my credit card for the full amount

VISA MasterCard

_____ - _____ - _____
Card Number

_____ _____
Expiry Date CVV

Signature _____

Print name of applicant _____

Licensing Department
Insurance Councils of Saskatchewan
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